

## LEGISLATIVE FACT SHEET

DATE: 10/18/18

BT or RC No: BT19-021  
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services Department  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Daryl Joseph

Provide Name: Daryl Joseph, Director, Parks, Recreation and Community Services

Contact Number: 904-255-7903

Email Address: Djoseph@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

The Parks, Recreation and Community Services' Northeast Florida Equestrian Center has a need for tractor equipment for the exterior grounds maintenance and equestrian arena surface maintenance. Upon research, the amount of \$74,756.76 is needed to make this purchase. There are residual funds in the bond fund: ETR Bonds, Series 2004 (Autumn Bonds)/Excise Tax Revenue Bonds, Series2005A that had reverted back to the account of origin from completed capital projects. The Bond Counsel has provided an opinion that the dollars could be spent on tractor equipment and language for the ordinance needs to include waiving any existing ordinance that may be contrary to the use of these funds. The equipment will be tagged and tracked as City-owned equipment. **Recommended Action:** The Parks, Recreation and Community Services Department (PRCS) respectfully requests authorization to submit Legislation to transfer \$74,756.76 to the Parks, Recreation and Community Services' Northeast Florida Equestrian Center Project. Any residual funds contributed by the Bond Fund should return to the fund of origin upon completion of the purchase. Respectfully requests additional language in the legislation to include waiving any existing ordinance that may be contrary to the use of these funds for the purchase of the tractor equipment..

APPROPRIATION: Total Amount Appropriated \$74,756.76 as follows:  
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: JXSF363AF 09910 DA00001-01	Amount: \$74,756.76
	To: JXSF363AF 06402 PR0118-06	Amount: \$74,756.76
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The funds will be transferred from the residual funds in the bond fund: ETR Bonds, Series 2004 (Autum Bonds)/Excise Tax Revenue Bonds, Series 2005A. The residual funds are funds that had reverted back to the account of origin from completed capital projects. This will be an one-time purchase. The items will be tagged and tracked as City-owned equipment.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

Emergency?  Yes  No

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?  Yes  No

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?

Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Related RC/BT?

Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Waiver of any existing ordinance that may be contrary to the use of these bond funds to the purchase the tractor equipment.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

**ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**      **Yes**      **No**

Continuation of Grant?

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property  
Certification?

Attachment: If yes, attach appropriate form(s).

Reporting  
Requirements?

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Division Chief:

  
\_\_\_\_\_

(signature)

Date:

10/18/18

Prepared By:

  
\_\_\_\_\_

(signature)

Date:

10/18/18

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services

(Name, Job Title, Department)

Phone: 255-7903

E-mail: Djoseph@coj.net

From: Daryl Joseph, Director, Parks, Recreation and Community Services

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-7903

E-mail: Djoseph@coj.net

Primary Contact: Daryl Joseph, Director, Parks, Recreation and Community Services

(Name, Job Title, Department)

Phone: 255-7903

E-mail: Djoseph@coj.net

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: jelsbury@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Primary

Contact: \_\_\_\_\_  
(Name, Job Title, Department)

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: jelsbury@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:      Yes      No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**